



arch Informing Teaching, Learning, Research

INTERNET SECURITY POLICY

1. Introduction

1.1 Purpose and Scope

The University of Bolton has a duty to protect students, staff and visitors who use the University's IT systems and to protect all personal information held in

3.4.3 Users will be made aware that all internet traffic passing through the University network including email, is traceable through these logs and is retained for the following periods of time:

Internet traffic up to 12 months
e-mail up to 5 years

3.4.4 Logged data may be interrogated during the course of disciplinary investigations involving staff and students; access and use are subject to written authorisation by a senior University authority (normally the Vice Chancellor or her/his nominee).

3.4.5 Information in log files is not routinely disclosed to any third party and will be maintained as secure, in-line with data protection policies. However, the University has a statutory duty to co-operate with Law Enforcement Agencies in the course of an investigation, in which case release of information will be sanctioned at the level of Registrar or higher, subject to due process.

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